Faculty of Arts

Bachelor of Arts
(Community, Culture and Environment)

South Coast and Southern Highlands Handbook

2008
# University Key Dates – 2008

<table>
<thead>
<tr>
<th>Session Dates:</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
<th>Summer Session 2008/2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation Week</td>
<td>18– 22 February</td>
<td>14 – 18 July</td>
<td>N</td>
</tr>
<tr>
<td>Welcome Day (Research Students)</td>
<td>26 February</td>
<td>22 July</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>First Day of Session</td>
<td>25 February</td>
<td>31 July</td>
<td>1 December</td>
</tr>
<tr>
<td>Mid-Session Recess</td>
<td>21 – 30 March</td>
<td>29 September – 6 October</td>
<td>24 December – 1 January 2009</td>
</tr>
<tr>
<td>End of Session</td>
<td>20 June</td>
<td>14 November</td>
<td>6 February 2009</td>
</tr>
<tr>
<td>Study Recess</td>
<td>2 – 6 June</td>
<td>27 October – 31 October</td>
<td>26 – 30 January</td>
</tr>
</tbody>
</table>

## Enrolment:

<table>
<thead>
<tr>
<th>Enrolment:</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
<th>Summer Session 2008/2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last day for re-enrolment without late fee</td>
<td>27 January</td>
<td>13 July</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Enrolment of new undergraduates (Wollongong Campus)</td>
<td>29 January – 1 February</td>
<td>15 &amp; 16 July</td>
<td>Before 1 December</td>
</tr>
<tr>
<td>Research Students Enrolment</td>
<td>26 February</td>
<td>22 July</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Last day for late re-enrolment</td>
<td>9 March</td>
<td>1 August</td>
<td>7 December</td>
</tr>
<tr>
<td>Last day to add subject via the Web</td>
<td>9 March</td>
<td>3 August</td>
<td>7 December</td>
</tr>
<tr>
<td>Last day to add subject with approval of Academic Adviser &amp; Head of Department</td>
<td>16 March</td>
<td>10 August</td>
<td>14 December</td>
</tr>
</tbody>
</table>

## Withdrawal from Subject(s):

<table>
<thead>
<tr>
<th>Withdrawal from Subject(s):</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
<th>Summer Session 2008/2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last day to withdraw from single session subjects without financial penalty (CSS fees refunded/International Student Fees credited if withdrawn by)</td>
<td>31 March</td>
<td>31 August</td>
<td>15 December</td>
</tr>
<tr>
<td>Last day to withdraw without academic penalty – subject deleted from record. (Fail grade recorded if subject withdrawn after this date).</td>
<td>4 May</td>
<td>21 September</td>
<td>21 December</td>
</tr>
</tbody>
</table>

## Examinations:

<table>
<thead>
<tr>
<th>Examinations:</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
<th>Summer Session 2008/2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam Period</td>
<td>7 – 20 June</td>
<td>1 – 14 November</td>
<td>TBA</td>
</tr>
<tr>
<td>Release of Results</td>
<td>3 July</td>
<td>27 November</td>
<td>TBA</td>
</tr>
</tbody>
</table>

## Charges:

<table>
<thead>
<tr>
<th>Charges:</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
<th>Summer Session 2008/2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last date to nominate full up-front payment of HECS-HELP Upfront</td>
<td>31 March</td>
<td>31 August</td>
<td>15 December</td>
</tr>
<tr>
<td>Due date for up-front HECS-HELP Upfront, Postgraduate Tuition Fees</td>
<td>31 March</td>
<td>31 August</td>
<td>15 December</td>
</tr>
<tr>
<td>Due date for payment of International Student Tuition Fees</td>
<td>31 March</td>
<td>31 August</td>
<td>15 December</td>
</tr>
</tbody>
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## Census Date:

<table>
<thead>
<tr>
<th>Census Date:</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
<th>Summer Session 2008/2009</th>
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<tbody>
<tr>
<td>31 March</td>
<td>31 August</td>
<td>15 December</td>
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</tr>
</tbody>
</table>

## Graduation:

<table>
<thead>
<tr>
<th>Graduation:</th>
<th>First (Autumn) Session</th>
<th>Second (Spring) Session</th>
<th>Summer Session 2008/2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Closing Date for Applications</td>
<td>TBA</td>
<td>TBA</td>
<td>As per Autumn and Spring</td>
</tr>
<tr>
<td>Graduation Ceremonies:</td>
<td>16 – 18 July</td>
<td>15 – 19 December</td>
<td>-</td>
</tr>
</tbody>
</table>
The University of Wollongong attempts to ensure that the information contained in this publication is correct at the time of production [October 2007] but sections may be amended without notice by the University in response to changing circumstances or for any other reason. You should check with the University at the time of application/enrolment whether any later information is available.
# Table of Contents

## Contacts and Email Addresses

### Introduction

#### The Bachelor of Arts (Community, Culture and Environment)

**The Major:** Community, Culture and Environment

- Course Requirements
- Minors
- Subjects on Offer
- Honours
- Cross Institutional Study
- Advanced Standing
- Course Changes into the Faculty of Arts (Internal Transfers)

### Frequently Asked Questions

How many subjects should I take in a semester, do I have to study full time, how will I know what I’m expected to do in each subject who teaches the subject, where can I get hold of the books, how much time do I spend studying each week, what if I want to change my enrolment once semester has begun, why can’t I do any subject I want to etc....

### Assessment

- Assessment Requirements
- University Grading System
- PC (Pass conceded) and PR (Pass Restricted) grades
- Attendance
- Feedback on assessment tasks

### Special Consideration

- Timing of applications for special consideration

### Assignments

- Submitting assignments
- Faculty of Arts Late Submissions Policy
- Collecting Assignments

### Notes on Essay Writing

- General
- Presentation
- Language Policy
- Referencing Guide

### Plagiarism

- Faculty of Arts Procedures for Investigating Plagiarism
Sub-Dean Matters

- Course Changes into the Faculty of Arts (Internal Transfers)
- Advanced Standing
- Cross Institutional Study
- Extra Credit Points
- Degree problems and eligibility to graduate - single degree students
- Double degree students
- Special Consideration
- Grievances and appeals
- Faculty Investigative Committee
- Internet Quota
- Are you correctly enrolled
- Preparing to Graduate
- Honours students

Subjects offered for the BA (Community, Culture and Environment)

Subjects on offer 2008

Subject Descriptions

Useful Websites
Contacts & Email Addresses

Batemans Bay Education Centre
Centre Manager
Ms Gayl Vidgen
Telephone: 4472 2125 email: gvidgen@uow.edu.au

Bega Education Centre
Centre Manager
Ms Chris Dwyer
Telephone: 6494 7035 email: cdwyer@uow.edu.au

Moss Vale Education Centre
Centre Manager
Ms Sonia Sense
Telephone: 4869 1888 email: ssense@uow.edu.au

Shoalhaven Campus
Head of Campus
Ms Robbie Collins
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Executive Officer
Mr Lawrence Stevenson
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Wollongong Campus
Arts Faculty Sub-Dean
Dr Stephen Brown
Telephone: 4221 4838 email: sbrown@uow.edu.au

Assistant to the Arts Faculty Sub-Dean
Mr Nikola Milosevski
Telephone: 4221 4838 email: nikmil@uow.edu.au

Bachelor of Arts (Community, Culture and Environment) Acting Academic Coordinator
Dr Jeannette Stirling
Telephone: 4221 5523 email: jstirl@uow.edu.au

Bachelor of Arts (Community, Culture and Environment) Honours Coordinator
T.B.A.
Telephone: 4221 3630 email: ralbury@uow.edu.au

Dean of Students
Dr Yvonne Kerr
Telephone: 4221 4355 email: ykerr@uow.edu.au

General Enquiries
Arts Central – Wollongong Campus
Telephone: 4221 5328 email: fac_arts@uow.edu.au

Graduate Diploma of Education at Wollongong (Enquiries)
Ms Dawn Whitby, Professional Officer, Faculty of Education
Telephone: 4221 3950 email: dwhitby@uow.edu.au
Support Staff

Shoalhaven Campus
Administrative Assistant
Ms Tracey Myers
Telephone: 4448 0888 email: tmyers@uow.edu.au

Shoalhaven Campus
Librarian
Ms Carol Stiles
Telephone: 4448 0812 email: carolst@uow.edu.au

Information Technology Support
Brad Davis
Telephone: 4448 0872 email: bdavis@uow.edu.au

Audio Visual Technical Support
Mr Sam Altinger
Telephone: 4448 0870 email: sama@uow.edu.au

Student Services (Counselling Service & Learning Development), Bega and Batemans Bay
Mr Stephen Brigham
Telephone: 0438 365526 email: sbrigham@uow.edu.au

Student Services (Counselling Service) Shoalhaven and Moss Vale
Ms Karen Mundell
Telephone: 4868 0162
Tuesday and Thursday

Student Services (Learning Development) Shoalhaven
Dr Jeannette Stirling
Telephone: 4448 0829 email: jstirl@uow.edu.au

Student Services (Learning Development) Moss Vale
Ms Celeste Rossetto
Telephone: 4221 4103 email: celeste@uow.edu.au
Introduction

This Handbook has been designed for students enrolling in the BA (Community, Culture and Environment) and complements the Arts Faculty’s Undergraduate Handbook. It contains information that is specific to the degree and University policies and rules that govern the degree. The first section sets out the degree and its requirements. The second section has a list of frequently asked questions and brief answers. Section three looks at assessment matters which includes notes marks and grades, writing essays and plagiarism. Section four looks at the responsibilities of the Sub Dean of the Faculty who signs-off on much of the paperwork related to the degree. Section five lists the subjects on offer in the degree and is followed by a description of subjects on offer for 2008.

What is a Bachelor of Arts (BA)? It has a long history. The BA has changed in shape and content through the years and from country to country. Today, it is comprised of disciplines (or fields of study) with early origins in the humanities — geography, history, literature, languages, politics and philosophy. During the nineteenth century, responding to the challenges posed by the social and moral questions of the day, the disciplines we now know as the social sciences emerged — economics, sociology, psychology and anthropology. The late twentieth century saw new areas of study emerge, Aboriginal studies, communication and cultural studies, for example. At the same time, interdisciplinary areas of study became more popular: Australian studies, American studies, Asian studies, gender studies, and so on. This mixture of older and newer areas of study is typical of the range included in an Arts degree.

Students frequently ask: why do an Arts degree? The answers to that question are simple enough. Many take an Arts degree out of interest in the subject areas the degree covers. Others take the degree because, unlike vocational degrees, it provides an intellectual context for many of the issues in our society today. It provides its graduates with a capacity to question. Does it lead to a job? It does. Sometimes Arts graduates are employed in areas specifically related to their major area of study. More often, employers are interested in the skills an Arts graduate acquires during their degree: a capacity to analyse material and to present findings in both written and oral presentation forms; a capacity to research and come up with answers; and a capacity to question and engage in debate. Arts graduates have found employment in fields as diverse as teaching, the public service, administration in large organisations, publicity, media and social work.

This particular version of the BA began over a decade ago at Graham Park, Berry. It expanded in terms of both the locations where it was offered and in its curriculum from the mid 1990s. It is still undergoing change with new subjects on offer, bringing diversity to the curriculum. Students who have undertaken this degree have gone onto Honours and postgraduate studies and have included University medalists in their number.
THE Bachelor of Arts (Community, Culture and Environment)
(BB702, BE702, MV702, SH702)

The BA (Community, Culture and Environment) is an interdisciplinary degree which offers subjects from the Faculty of Arts and Earth Sciences. Students can also include subjects offered by the faculties of Commerce, Education, Health and Behavioural Sciences and Law in their degree.

The degree provides students with a broad general education with an emphasis on gaining skills in written and oral communication. The skills developed by traditional humanities and social sciences, reading for comprehension, writing essays and constructing convincing arguments, are central and are complemented by related skills like report and submission writing, approaches to methodology, the use of statistics in arguments and using technology to find and present information. Subjects are offered by a range of delivery styles including videoconferencing, edustreaming, web-based and online delivery and face-to-face classes on each of the campuses. The style of delivery varies from subject to subject.

The subjects offered reflect the three themes named in the degree, community, culture and environment. Subjects offered by Sociology and Politics, for example, fall into the community category, those offered by English Literatures, History and Media and Cultural Studies fall into the cultural category and those offered by Earth Sciences and Science and Technology Studies fall into the environmental category. However, most of the subjects offered will often combine two of the themes listed in the degree. There are strong overlaps between environment and community in some subjects, environment and culture in others. The subjects offered by Aboriginal Studies can combine all three themes.

Australia is the focus of the degree but, because Australia does not exist in isolation in a global community, many of the subjects on offer provide an international context for matters Australian.

Course Requirements

The Bachelor of Arts (Community, Culture and Environment) is made up of 144 credit points taken from subjects listed in the course structures for the Faculty of Arts, Earth Sciences and the General Schedule. The degree requires students to complete the 54 credit point major in the Community, Culture and Environment degree as set out below. Students who wish to do so may complete a second major (commonly called a double major). The second can be taken from any major offered by the University provided students meet its prerequisites. Those who wish to complete a double major in Arts will have to commute to Wollongong to do so. Major studies completed are noted on the student’s testamur awarded at graduation.

Minors are also available to students taking the Bachelor of Arts (Community, Culture and Environment).

1 The General Schedule is a list of subjects offered by the University that students can take, irrespective of their faculty, as long as they meet the prerequisites.
2 The testamur is the piece of parchment you receive from the Chancellor when you graduate.
Of the 144 credit points needed to graduate, no more than 60 credit points (or ten subjects) can be at 100 level.

All 100 level subjects are worth six credit points. All 200 and 300 level subjects offered by the Arts Faculty are worth eight credit points. Those offered by Commerce Education and Law at 200 and 300 level are worth six credit points (with the exception of ACCY 302).

All undergraduate students are required to complete the University’s Information Literacies Introductory Program (ILIP100). The program is designed to help students attain a minimum level of information literacy skills at the start of their studies, so that they will be able to locate, use and evaluate information effectively. ILIP100 is compulsory and should be completed within the first six weeks of session. Students who do not satisfy the ILIP100 requirement by the end of their first semester of study will have their results withheld.

The Major: Community, Culture and Environment

The major takes its title from the degree. It is made up of 54 credit points, consisting of the core subject ARTS 112, 24 credit points at 200 level from the subjects specified as being on offer for the degree, and 24 credit points at 300 level from the subjects specified as being on offer for the degree. To complete the major, students must pass 24 credit points at 300 level from the subjects specified as being on offer for the degree.

To make up the balance of the degree, students can take as electives any other subjects offered by the Faculty of Arts on the Wollongong campus, subjects taken from the General Schedule, subjects taken as cross-institutional study or other subjects on offer from other faculties at their campus or centre.

Minors

Minors recognise a substantial body of study in one of the areas offered by the Faculty of Arts and consist of a minimum of 28 credit points and four subjects. For the BA (Community and Environment) the following minors can be taken: Aboriginal Studies, English Literatures, History, Media and Cultural Studies, Politics and Sociology. There is one minor unique to the BA 702 (Community, Culture and Environment), Environmental Studies. This minor is made up of EESC 104, EESC 211, STS 218 and STS 300. Students enrolled in the BA (Community and Environment) can take up to three minors as part of their program of study. Minors are acknowledged on a student’s transcript but not on the testamur. Students cannot cross count any subject chosen for a minor into any other minor or major.

Subjects on Offer

The BA (Community and Environment) is a typical interdisciplinary degree in the considerable latitude it gives students to move across a range of disciplinary subjects as part of both the major and the degree’s overall requirements. Students should note, however, that all subjects listed for the degree will not be offered every year. However,

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3 The transcript records the subjects you have completed and the marks and grades obtained.
all subjects listed later in this Handbook are planned to be on offer over a three year period. Students should plan their subject choices with this in mind. This year sees the introduction of new subjects including two new subjects in History, a new subject in Media and Cultural Studies and a new subject in Politics. The new first year subject in Sociology will be on offer from 2009.

**Honours**

The BA (Community, Culture and Environment) also offers students an Honours year. Students who have successfully completed their undergraduate degree with an average of 70% in the major, with two Distinctions at 300 level in the Community and Environment major, can apply to do Honours. Honours is a combination of coursework and a research thesis. For some students, it represents the end of their period of study. For others, it is the first step into a postgraduate degree.

**Cross Institutional Study**

Many students in the BA (Community and Environment) take subjects from other institutions as cross institutional study. Before taking cross institutional study, students need to be aware of the following conditions attached to taking a subject offered by another university.

Cross institutional study is limited to a maximum of 48 credit points.

The credit points allocated take one of two forms: unspecified or specified credit.

Subjects taken as part of cross institutional study that have no equivalent amongst the subjects offered by the University (for example Irish Literature or Meso-American History) are given unspecified credit. The credit point value is determined by the level of the subject offered by the institution concerned. Subjects at 100 level are worth 6 credit points, subjects at 200 and 300 level are worth 8 credit points.

Specified credit is given for a subject that, to all intents and purposes, matches a subject offered by the University but is not listed as a subject specifically offered for the BA (Community and Environment). The subject must ‘match’ in terms of the level of study (100, 200 and 300) and broad content. If an institution offers a subject similar to one offered by UoW at 100 level, but it is a 200 or 300 level subject at UoW, then it will be counted as unspecified credit.

Although subjects taken cross-institutionally will appear on the UoW transcript as either specified or unspecified credit, the mark will not. Students will, however, have a transcript from the institution concerned.

All applications for cross institutional study must be approved by the Sub Dean before the subject is taken and must be accompanied by a subject description that indicates both content and the level of study.

Students taking cross institutional subjects in their final session of study are strongly advised to check with the institution when marks will be formally declared for their subject. Some declare their results much later than the University of Wollongong.

**Advanced Standing**

Students who have completed tertiary study elsewhere can apply to have that study recognised as Advanced Standing. Previous study is allocated credit points that count towards the 144 needed for the degree. It can be granted as specified credit (where a
subject completed elsewhere has an equivalent in the subjects offered by the Faculty); or as unspecified credit (where recognition is given for previous study as unspecified credit points). Applications for specified credit must be accompanied by a description of the subject’s content and the level of study.

The most common forms of Advanced Standing are for subjects and/or degrees completed at another university, Diplomas and Advanced Diplomas from TAFE and subjects completed at overseas universities recognised by the University of Wollongong. Advanced Standing is not available for Certificates III and IV awarded by TAFE, nor for studies completed as part of the Wollongong University College’s various entry programs.

You can apply for Advanced Standing by filling in an Application for Credit or Exemption form. All applications must be accompanied by an official transcript and, if you are seeking specified credit, by a description of the subjects which includes their level of study.

**Course Changes into the Faculty of Arts (Internal Transfers)**

Students may apply to transfer into any course offered by the University by completing the Undergraduate Application to Vary Course Registration form. The application should then be forwarded to Student Central who will forward it to the relevant Sub Dean who will consider the application on its merits. A copy of your academic transcript and a copy of your UAI result (if you have one) must accompany the application. It is best to submit the application after results have been released.

Transfer into the BA 702 and the BCM 798 on the Wollongong campus is subject to the following condition: the applicant must have passed a minimum of 24 credit points with a credit average or better in subjects specifically offered for the BA (Community, Culture and Environment). The same condition applies for the Arts/Commerce double degree (703) and the double degrees taken with the BCM (794, 795, 797). There are currently no transfer arrangements for the International Bachelor of Communication and Media Studies (Honours) degree.
Frequently Asked Questions

This section of the booklet reflects some of the questions frequently asked by students. It has been designed as a short cut. Some of the issues raised here are set out in more detail in other sections of the booklet.

How many subjects should I take in a semester?
A full-time load is 24 credit points per semester, which means that you would take either 4 subjects worth 6 credit points each, or 3 subjects worth 8 credit points each. (Please note: Centrelink considers a full time load can also be 3 subjects worth 6 or 8 credit points) Obviously, if you combine 6 and 8 credit point subjects, this won’t necessarily add up to 24 credit points exactly. In some semesters, you may take a higher load, although you will need to seek the Arts Faculty Sub Dean’s approval for a load higher than 32 credit points. You will need to use the Academic Approval Form when applying.

Do I have to study full time?
No, many students have family, work or other commitments and study for their degree part time. Others move from full time to part time and back again to full time depending on their commitments.

How will I know what I’m expected to do in each subject?
At the start of each session, you will be provided with a subject outline. This contains a description of the subject, its aims, its content, its weekly schedule, and all assessment tasks. Back up copies are also be available via the Web or from your centre coordinators.

Who teaches the subject?
Each subject is delivered and managed by an individual subject coordinator who is usually based at the Wollongong campus. The subject coordinator is the person with overall responsibility for the subject’s management. However, you will most likely to be taught by a locally based subject tutor. This person will be liaising closely with the Wollongong subject coordinator and with the other tutors teaching the same subject to students at other Centres.

Where can I get hold of the books and articles listed in the subject outline?
Required texts, including readers and print workbooks, can be purchased through the University Bookshop. You can order them through the Web (http://unishop.uow.edu.au). Should you have any problems with this process the coordinator at your centre or campus will assist you.

Required and recommended texts are available through the Library which serves your centre or campus: the Shoalhaven Campus Library, the Batemans Bay Community Libraries, the Bega Valley Shire Library, and the combined TAFE and University Library at Moss Vale. Recommended texts are usually located in the Reserve Collection of the Library. E-readings can be downloaded from the University’s Library home page (http://www.library.uow.edu.au).

Journal articles can be located and downloaded through the various full-text databases available through the University’s Library website (http://www.library.uow.edu.au).

If you have any problems in relation to Library resources please see the Librarians at your centre or campus.
**How much time do I need to spend studying each week?**

As a guide, it is recommended students use the ratio of 1.5 hours per credit point to estimate the total amount of time expected to be spent studying a subject. An 8 credit point subject, for example, should occupy 12 hours of your time each week. Some of this time is taken up in class contact hours or online discussion if required by the subject. The remainder of the time is your study time.

Study time will vary in its demands over session. For some weeks, you will only spend a couple of hours reading as preparation for class. However, when you are preparing to deliver and write up a presentation, or when you are researching a major essay, you will certainly use up the hours you have in your ‘study time bank’. In general, you should try to plan ahead so that you can cope with the time demands of major assessment tasks (which tend to happen at roughly the same time of session in more than one subject).

**What if I want to change my enrolment once semester has begun?**

Moving from one subject to another in the first two weeks of session is straightforward — you can withdraw from one subject and enrol in another online without seeking permission through SOLS. You can enrol in a new subject up to end of week three but this requires the approval of the Head of Academic Unit. The Academic Approval Form is needed if you want to enrol in a subject after week two.

To withdraw from a subject without financial penalty (in other words, without incurring a HECS cost), you must do so by the date given in the schedule at the front of this booklet. This is an official university deadline, and is also given on the university website and calendar. It is your responsibility to make sure you know the appropriate date.

To withdraw from a subject without academic penalty (in other words, without a Fail appearing on your transcript), you must do so by the date given in the schedule at the front of this booklet. Again, this is an official university deadline, and it is up to you to know the appropriate date.

**What can’t I do any subject I want to?**

Your degree is structured by levels: 100, 200 and 300. At each level, there are assumptions made about both content and skills acquired at each level. 100 level subjects are introductory subjects, setting the foundations of the degree. From there you move to 200 level subjects and finally 300 level subjects. That is why subjects at 200 and 300 level have prerequisites. They assume both a level of knowledge and skills needed to successfully complete them. But you may feel that you have the skills needed to take a subject where you do not meet the prerequisites. If so, you can apply to have the prerequisites waived by using the Academic Approval Form.

**Why aren’t all subjects listed on offer every year?**

It is impossible to offer every subject listed for the degree to be offered every year. Staff take leave or go other universities and there are sometimes other factors the mean subjects cannot be offered. However, you can expect that every subject listed will be taught over a three year period. Take this into account when planning your degree.

Can I take a 100 level subject in my second or third year?

Yes. There is nothing to stop you taking a 100 level subject at any stage during your degree. But note that there is a limit on the number of 100 level subjects you can take: 60 credit points or ten subjects.
What happens if I fail a subject?
This can happen but it's not the end of the world. You can repeat any subject failed. However, if you fail more than half your subjects, the University will place you on referral and advise you to contact the Sub Dean. A consistent pattern of failure leads to exclusion.

What if I need to take leave from my studies for a while?
If you need to take a leave of absence for a full semester or more from your degree, you can apply for leave using the Application for Leave of Absence form and you will need to provide supporting information. (This also applies to Honours students).

What happens if the course structure changes during my enrolment?
Course structures can, and do, change. The course structure for the BA (Community, Culture and Environment) for example has undergone substantial change over the last four years, reflecting constructive criticism by past students. However, the University has a course rule that states that no student can be disadvantaged by any change in course structures. You will be entitled to complete your degree under the rules governing the course when you enrolled if you so wish or completing it under the new course requirements. You do not need to change your enrolment. Contact either those coordinating your campus or the Arts Faculty’s Sub Dean if you have any questions.

What if I need an extension of time to submit a piece of work?
If you need an extension to complete a piece of work, you should first talk this over with your tutor. However, as it's very important that all students in any subject are treated equitably, then extensions need to be granted in the appropriate way. You must apply for Special Consideration via SOLS (http://www.uow.edu.au/student/sols/). When you make an application for Special Consideration, you may be asked to produce a medical certificate or other evidence. This needs to be posted to the Academic Registrars Division with the last page of the form.

What happens if I put my work in late?
Work submitted late that has not been granted an extension is subject to a 10% penalty per day. Work submitted after seven calendar days will not be assessed and will be given a mark of 0.

Who will mark my work?
Most of the time, your tutor will mark your work often in consultation with the subject coordinator and other tutors working in the same subject. As a routine part of our quality assurance practices, this marking will sometimes be double marked by another marker working in the same subject, in a process overseen by the subject coordinator.

The person who marks your work will also, where relevant, provide you with written feedback, to help you learn from the assessment task and prepare for your next task. Assessment is a central part of the learning process, and so it is important that you read this feedback and consult further with the marker if you would like to discuss it.

Do I have to complete all the assessment tasks?
The outline for each subject will list the requirements for assessment. Most require that you attempt every element of assessment. However, if you miss an assessment task for good reasons, lodge an application for Special Consideration through SOLS.

What if I don't finish all assessment tasks for the subject by the end of session (including the examinations period)?
If you have not completed all assessment tasks for the subject, but you have a good reason for not doing so (prolonged illness, for example), apply for Special Consideration via SOLS. Your result will then be declared as Withheld. Once the outstanding work has been completed, the grade will be amended on your record.

If you do not communicate with staff, they will simply assume that you have no desire to complete the subject. It is very difficult to have a fail result deleted from your record (although it is possible in highly exceptional circumstances).

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If you do not communicate with staff, they will simply assume that you have no desire to complete the subject. It is very difficult to have a fail result deleted from your record (although it is possible in highly exceptional circumstances).

**What if I want to appeal against a mark?**
The first thing you should do is contact the person who marked your work, usually your tutor. Ask them to discuss the result with you. In almost every case, you will find that this clarifies the situation for you. If however you are still concerned, you may appeal the mark. If you want to proceed with an appeal, use the Appeal Against Decision or Action Affecting Academic Experience form which can be downloaded from the Faculty’s web page, (http://www.uow.edu.au/arts/). You will be asked to provide a clean copy of the assessment task. The subject coordinator will also discuss the situation with your subject tutor.

**What if I want to appeal against a final result?**
If you wish to appeal a final result, use the Appeal Against Decision or Action Affecting Academic Experience form which can be downloaded from the Faculty’s web page.

**What if I have other grievances?**
If you have any other grievances, it is best to raise them initially with the campus or Centre coordinator. If you wish to take the matter further, use the Appeal Against Decision or Action Affecting Academic Experience form which can be downloaded from the Faculty’s web page.

**What is late withdrawal without penalty?**
There are times when, despite the best intentions in the world, circumstances intervene that prevent you completing a subject and the results show a fail for the subject. In these circumstances, you can apply for a late withdrawal without penalty which means that the subject is withdrawn from your record. You can apply by filling in the Late Withdrawal Without Penalty form. But note that applications for late withdrawal without penalty are subject to strict deadlines, require comprehensive documentation and are only given in exceptional circumstances.

**What do I do if I have used up my internet quota?**
This is a matter of some discussion at the moment in the University. Look at the conditions set out by the University’s Technology Services (ITS) at: www.uow.edu.au/its. If you feel that you have not breached the conditions set down, apply to the Sub Dean for an increase through the ITS site. If your quota has been
used for genuine study related matters, an increase will normally be given. If you have used your quota for purely recreational matters, no increase will be approved.

What if I need extra help with my study skills?
Feedback on your assessment tasks may suggest that you need some extra assistance in order to develop your academic skills, either in research or writing. Each Education Centre is visited weekly by a Learning Development Advisor who will run a range of academic skills workshops and offer individual consultation times. Check with your Centre coordinator for times and contact details. These services are free and available to all students. The University’s Student Services Centre at the Wollongong campus (02 42213977) exists to provide assistance to students in all aspects of academic study skills. If you are close to Wollongong, you can visit or call the Centre (Building 19 Room G102) during normal business hours for assistance with your studies.

The Learning Development Unit provides a range of self-access resources which can be downloaded from:

You can work on developing your research and writing skills using the Unilearning site at:
http://unilearning.uow.edu.au

You can also talk with your local Learning Development Advisor about your particular problems.

There is also an online service - Triple A - designed specifically for students enrolled at the South Coast and Southern Highland campuses. All students enrolled in flexible delivery courses at the Education Centres will be automatically enrolled in Triple A. You can also access the website at: http://learning.uow.edu.au/triplea/

What if I have a disability which prevents me from completing a task?
Students with disabilities are encouraged to register, through your local counsellor, with the Disability Liaison Officer at the Wollongong campus. The Disability Services website (found at http://www.uow.edu.au/student/services/ds/) provides a comprehensive overview of the resources and policies which enable the University to support students whose studies may be affected by permanent or temporary disability. In particular, students may occasionally need to request reasonable accommodation of their disability in terms of assessment tasks. Your local counsellor will assist you to register and explain the assistance that can be provided.

I want to become a teacher? What do I need to do?
In order to be eligible for entry into the Graduate Diploma in Education program, you will need a good average mark and you must complete the requirements of your degree. The New South Wales Department of Education and Training also requires a certain pattern of study which is different for primary and secondary teachers (see http://www.det.nsw.edu.au/employment/teachnsw/teacherqual.htm). The Faculty of Education can advise you on a course of study which satisfies the requirements of the Department of Education and Training (DET) for Primary or Secondary teaching. For the Graduate Diploma in Education see:

For any other questions you may have, Ms Dawn Whitby can be contacted at dwhitby@uow.edu.au. Please note that Arts cannot properly advise you on this matter and has no control over the matter.
Can I take other subjects offered on my campus as part of the BA?
Yes you can, provided that the major is taken from subjects listed for the BA (Community, Culture and Environment) and that you meet any prerequisites set for the subjects you wish to take. A list of subjects is given in section five.

Can I apply to transfer my degree to the Wollongong campus?
Yes, you can. You need to fill in the Application to Vary Course Registration form. But note that for a transfer to any of the degrees controlled by the Arts Faculty, you will need to have completed 24 credit points from the subjects specifically offered for the BA (Community and Environment at a credit average or better.

Can I take subjects from other universities and have them credited to my degree?
Yes, the University of Wollongong recognises subjects taken from other universities provided they do not exceed 48 credit points. But be aware that other universities often declare their results later than Wollongong. The results do not appear on your record until the following session. If you are planning to graduate, make sure that the institution from which you are taking the subject will declare the results in time to allow you to trot across the stage at the end of session.

What support services does the University offer?
Support services are listed on the University’s home page. They include guidelines for balancing work and family commitments with study, for example. The two most used by students are as follows:

If you need more help with your general study skills, or find specific problems getting through your work, you should seek advice from your tutor or subject coordinator, or call the Learning Development Centre on the ground floor of Building 19, phone 4221 3977.

The University also offers free and confidential counselling to students who want to talk through and change areas of difficulty, conflict or crisis in their lives.

Student Services:
Careers and Appointments,
Counseling Disabilities,
International Student Advisers
Learning Development Centre

Phone: 4221 3445
Assessment

Assessment Requirements

Methods of Assessment

Subjects offered by the Faculty of Arts use a variety of assessment tasks. Typically, they can include a combination of essays, tutorial/seminar presentations, Vista/Blackboard exercise and, in some subjects, in-session tests, take home examinations and formal examinations. The assessment requirements for each subject are set out in the subject outlines distributed during the first week of session.

For the University's policy on assessment, please see the Code of Practice, Teaching and Assessment at the following web address:


Read your Subject Outlines Carefully. For every subject, you will be given a subject outline which contains all the important information you need to know about the administration of your subject the assignments and deadlines, including:

- Clear details of the assessment tasks to be used to assess the subject;
- Dates for submission or presentation of any assessment task and penalties for late submission;
- Weight to be given to each assessment task in determining the final result;
- Method of submitting each assessment task (e.g. hard copy, online, email);
- Length, style and format required for any written work, where appropriate;
- Attendance requirements;
- Details of subject coordinator, lecturer/s and tutor/s (where possible), including names, telephone numbers, and consultation times;
- Statement that plagiarism will not be tolerated, together with a web reference to the University policy on plagiarism.

Some subjects require all parts of the assessment to be completed in order to be eligible for a passing grade. Please check your subject outline.

The Code of Practice Teaching and Assessment requires that you are informed of your numerical mark (i.e. not the grade) for every assessment task for the subject (except in pass/fail subjects) when the tasks are returned. Final examination marks can be obtained on application to the Subject Coordinator.

University Grading System

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Distinction</td>
<td>85%+</td>
</tr>
<tr>
<td>Distinction</td>
<td>75-84%</td>
</tr>
<tr>
<td>Credit</td>
<td>65-74%</td>
</tr>
<tr>
<td>Pass</td>
<td>50-64%</td>
</tr>
<tr>
<td>Pass Conceded/Restricted</td>
<td>45-49%</td>
</tr>
<tr>
<td>Fail</td>
<td>0-44%</td>
</tr>
</tbody>
</table>

WH Withheld grade
IPC In Progress Coursework
WHE Withheld Extension
ND Not declared

PC (Pass Conceded) and PR (Pass Restricted) grades

Where a student gains a mark between 45% and 49%, the University awards a PC or PR grade. A PC grade does not restrict the student in going on to other subjects in the...
disciplinary field in which the grade has been awarded. A PR grade, however, does. Students cannot continue to study subjects in the discipline. Students cannot have a PC or PR grade in any 300 level subjects required to complete a major. University course rules also set a maximum of 24 credit points of PC and/or PR grades that can count towards the credit point requirements for a degree.

**Attendance**
Most subjects have an attendance requirement at tutorials, seminars, lectures, or workshops. This will be stated in your subject outlines. In some cases unsatisfactory attendance will affect your result.

**Feedback on assessment tasks**
Appropriate and useful feedback on performance for each assessment task (with the exception of a final examination) will be provided by your marker. This feedback will be provided in time for you to improve your performance before further assessment. If you are anxious about your ability in a subject, you should ensure that you choose an assignment due towards the beginning of the session, so that you have the opportunity to withdraw without academic penalty if that is your desired option.

**Special Consideration**

The University policy on Special Consideration has recently been revised. For more information please refer to:


Special Consideration is a process to help students minimise the impact of certain adverse and unforeseen circumstances on their progression in a degree and their performance in subjects. In some circumstances the application of Special Consideration will be limited to the remedy of withdrawal without academic penalty. It is not possible for Special Consideration to compensate for every consequence of misadventure or illness on attendance and participation in a subject.

Students are required to apply for Special Consideration via SOLS for ANY requests for extensions or any proposed deviation from the assessment requirements as set out in your subject outline.

To apply for Special Consideration, students must log onto SOLS using their student number and barcode, and select the Special Consideration link. A personalised application form will then appear for electronic completion and submission.

**Timing of Applications for Special Consideration**
For all forms of assessment students are normally required to seek Special Consideration before the date scheduled for submission or performance of the assessment item, but no more than five working days after the date when the item was due.

**Assignments**

Students are expected to keep a copy of all work/assignments handed in. Assignments sent by fax or e-mail will not be accepted unless agreed between the tutor and student.
Submitting assignments
Unless your tutor or lecturer asks you to do otherwise, please follow the procedures set down for your campus or centre. You should ensure that all your assignments have cover sheets, and that your tutor’s name is written clearly on the cover sheet. You can also download a cover sheet from the Faculty’s web-page at the following address:

Faculty of Arts Late Submissions Policy
Late work (i.e. any work required for assessment that has not been given an extension) will be subject to a 10% penalty per day. The penalty is applied to the original mark awarded. Work submitted after seven calendar days will not be marked and will be given a mark of 0.

Collecting Assignments
Please follow the procedures set down for your campus or centre.

All deadlines will be made clear in subject outlines, and must be strictly adhered to. Assignments submitted late without prior negotiation of an extension (on medical grounds, etc) with the subject co-ordinator or tutor will not be accepted for grading, unless in exceptional circumstances.

Notes on Essay Writing

(Students should consult the Program web-pages for advice in specific subjects.)

General
- Begin work well before the essay is due;
- Read the topic carefully, select reading materials and take notes;
- Make a first draft containing all your main points—‘think on paper’;
- Check that all points are relevant to the topic; for example do not just state that something is a problem without explaining why;
- Observe the normal conventions of grammar, spelling and punctuation;
- Give your own views supported by the views of authorities on the topic; however, do not use the ideas of others unless you have thought about them and understood them. You must supply a reference for ideas which are not your own (See Plagiarism section below).

Presentation
To enable you to gain maximum feedback on your work, you need to give the marker room to comment:
- essays must be laid out in 1.5 line spacing (minimum) or in double spacing
- use A4 paper
- leave a margin of no less than 4 cm to allow for the marker’s comments
- all essays should be word processed
- all essays must be page numbered, including bibliographies or works cited, (not including cover sheets or title pages)

Language Policy
Use non-sexist and non-racist language. The pronouns ‘he’, ‘him’, himself’ can be replaced by ‘s/he’, ‘he or she’, ‘him/her’, ‘himself/herself’. The terms ‘man’ and ‘mankind’ can just as easily be replaced by ‘human beings’, ‘humans’, ‘men and
women’, ‘humanity’, ‘humankind’, etc. Using plurals is another way of avoiding sexist language.

Referencing Guide
Consult the relevant Program for the appropriate referencing guide. If no guide is provided, the Harvard system is the University’s default system. The Library has links which explain the Harvard system of referencing.

www.library.uow.edu.au/
The University and the Arts Faculty regard plagiarism as a serious matter. Students who plagiarise will fail the assessed task submitted and may well fail the subject. Students can be excluded from the University for plagiarism. The University also maintains a register of students who have been found to have plagiarised. And students should be aware that if they can find a source on the internet so can the academic marking the work submitted. In fact, this is the easiest form of plagiarism to detect.

The problem sometimes lies in the fact that students are not aware of what plagiarism is. For example, it is not just about sourcing material for an essay or other written material. Whole sections reproduced verbatim from a text, even if sourced, is plagiarism if the material does not have quotation marks. The basic rule of thumb is simple enough: those marking your work know the sources – what they are seeking is evidence of your engagement with those sources.

The following has been taken directly from:

1. Acknowledgement Practice

In a university, ideas are important, and it is also important to give people appropriate credit for having ideas.

There are several reasons why you should give people credit when using their ideas; three of the more important of those reasons are:

"fairness to authors and other students, the responsibility of students to do independent work, and respect for ownership rights."1

If, in writing an essay or report, you copy a passage from a book word-for-word and don't give a reference to the book, this is:

- unfair to the author who wrote the passage in the book;
- unfair to other students who do their own work without copying;
- failure to do independent work as expected in a university; and
- breach of copyright.

2. Plagiarism

Giving and gaining credit for ideas is so important that a violation of established procedures has a special name: plagiarism. Plagiarism means using the ideas of someone else without giving them proper credit. That someone else may be an author, critic, journalist, artist, composer, lecturer, tutor or another student. Intentional plagiarism is a serious form of cheating. Unintentional plagiarism can result if you don't understand and use the acceptable scholarly methods of acknowledgment. In either case, the University may impose penalties which can be very severe.

Over many years, procedures have been developed for acknowledging ideas in all forms of expression. In published writings, for example, authors are expected to give references to articles and books on which they have relied, and to give written thanks to people who have helped them in preparing their work.
There are several methods for giving credit in written work and the lecturers and tutors in the academic units in which you study should inform you about methods that are acceptable to them. A good way to gain a better understanding of those methods in a particular discipline is to read articles published in academic journals of that discipline.

The following examples will help you understand some of the common methods for acknowledging your sources. If you have any questions about these methods, check with your lecturer or tutor.

More information on referencing and citing can be found at: www.library.uow.edu.au/helptraining/guides/citing.html

3. Acknowledging Sources of Quotations

If you copy part of a sentence, whole sentence(s) or paragraph(s) from an article, a book, lecture notes, an essay, report or any other source, it should be put in quotation marks and the article, book or other source should be referenced using an appropriate method.

Example 1: "The subjugation of thought in Australia through stringent censorship and draconian defamation laws has existed throughout the 200 years of white settlement" (Pollak, 1990, p.7).
Correct.

The bibliography should then include:


Example 1 is presented using the author-date system in which the author of the work and the date the work was published are listed in brackets.

Example 2: "The subjugation of thought in Australia through stringent censorship and draconian defamation laws has existed throughout the 200 years of white settlement."2 Correct - see the footnote (reference at bottom).

Example 2 is presented using the footnote system in which the full reference is given as a footnote. You should be aware that, depending on the system your lecturer or tutor prefers, you may use either footnotes at the foot of the page or endnotes at the end of the text.

Example 3: The subjugation of thought in Australia through stringent censorship and draconian defamation laws has existed throughout the 200 years of white settlement. Wrong and very bad: this is a direct quote from Pollak and therefore should be placed in quotation marks followed by a reference using the author-date system or the footnote or endnote system.

If you use a quote, the words in quotation marks must be copied exactly as they are in the original source.

Example 4: "In Australia, stringent censorship and draconian defamation laws have existed throughout the two hundred years of White settlement" (Pollak, 1990, p.7).
Wrong: the quote is inaccurate in several places.
If you change or add anything, use square brackets [ ] to indicate the place where the alteration is located.

If you omit something from the quote, use a line of dots .... to indicate the location of the omission.

Example 5: Pollak claims that censorship and defamation law have been the means for "[t]he subjugation of thought in Australia .... throughout the 200 years of white settlement" (Pollak, 1990, p.7).
Correct.

4. Acknowledging Sources of Ideas

Even if you are not using the exact words of somebody else, it is wrong to use their ideas unless you give appropriate credit. For example, if you write an essay or paper on the censorship of the press and you structure it using the same set of topics as Pollak uses in his book Sense and Censorship, you should say this in a sentence or note and thus give credit to Pollak.

Example 6: In this essay, the use of censorship against Dorothy Hewett, Terry Hayes, Chris Masters and Brian Toohey will be described. Wrong: the last four chapters of Pollak's book are on these individuals, so you should give Pollak credit for having picked them out – and more credit if you used his book for your analysis.

5. Paraphrasing

This means taking the ideas of somebody else and expressing them with different words. Since you are using your own words, you do not need to use quotation marks. However, you must make enough changes so that what you have written is distinctly different, and you must acknowledge your source.

Example 7: Stringent defamation laws combined with tight censorship practices have meant that independent thought has been under attack since white settlement began in Australia (Pollak, 1990, p.7).
Correct.

Example 8: In Australia, stringent censorship and draconian defamation laws have led to the subjugation of thought in Australia throughout the 200 years of White settlement (Pollak, 1990, p 7). Wrong: this is too close to Pollak's original wording.

Example 9: Stringent defamation laws combined with tight censorship practices have meant that independent thought has been under attack since white settlement began in Australia. Wrong: there is no citation of Pollak.

It is often better to avoid paraphrasing altogether and write things in your own words. One good way to do this is to first read the book or article and make brief notes. Then close the book or turn over the article and write what you want to say without looking at the source. In other words, don't refer to the source material while you are writing, unless you are transcribing a direct quote. Then, afterwards, put in the citations, in the appropriate form and at the appropriate places.

6. Common Knowledge
It is unnecessary to give a citation to something that is common knowledge. Common knowledge is what ‘everyone knows’ about a particular subject, or which can be found in many sources such as newspapers, magazines, popular journals and radio and television reports.

**Example 10**: Defamation laws are quite severe in Australia.
**Correct**: this is common knowledge. No citation is needed.

7. How to Avoid Plagiarism

Unwitting plagiarism is often the result of poor study methods. The habit of copying verbatim (word-for-word) from a source as you read is dangerous. It is easy to forget that the notes you make are verbatim and to later write them into an essay or report. The only material you should write verbatim are those absolutely delightful, pithy, witty or incisive phrases which you need to make a special point in your essay or report.

The distinction between what needs to be acknowledged and what is common knowledge is not always clear. As you gain experience in expressing yourself, you will learn to discriminate and you will learn the acceptable practices for acknowledgment in the disciplines in which you study. But while you are learning, always play safe and acknowledge, acknowledge, acknowledge.

Please note that Internet plagiarism is very tempting but it is also extremely easy to detect.

8. Academic Unit Procedures for Investigating Plagiarism and other forms of Cheating

8.1 Procedures for dealing with plagiarism by undergraduate and postgraduate coursework students are detailed in Sections 6 and 7 of the Rules for Student Conduct and Discipline.

www.uow.edu./handbook/generalrules/student_discipline_rules

8.2 Procedures for dealing with plagiarism in a HDR thesis are detailed in the HDR Course Rules, and in Section 11 of the University Rules for Student Conduct and Discipline. HDR candidates are also advised to consult the Code of Practice - Research.

List of References:


or

as reference number 2 in the List of References at the end of the essay or report.
Faculty of Arts Procedures for Investigating Plagiarism

If your tutor/lecturer believes that you have plagiarised an assignment, the following procedures will be put in place:

1. The tutor/lecturer will call you in for interview and if the interview is unsatisfactory will notify the academic who has been appointed as one of the Faculty’s Primary Investigation Officers (PIO).
2. The PIO will contact you to arrange a second interview. The PIO will determine whether you have plagiarised the work and if so what penalty will be imposed. Penalties include failing the assignment or automatically referring the matter to the Faculty Investigation Committee if it is a repeat offence.
3. You will be advised in writing of the PIO’s decision.
4. If you are not satisfied with the decision made by the PIO then you can appeal in writing to the Faculty Investigation Committee (FIC).
5. If you have been found to have plagiarised work in the past, the matter will be automatically referred to the FIC.

The University of Wollongong rules for student conduct and discipline can be located at:

www.uow.edu./handbook/generalrules/student_discipline_rules
Sub-Dean Matters

The Sub-Dean is Dr Stephen Brown (sbrown@uow.edu.au). To see the Sub Dean, you need to make an appointment by ringing Nikola Milosevski on 4221 4838.

Before contacting the Sub Dean, students should note that the Arts Faculty does not control all the degrees bearing the title 'Bachelor of Arts', nor most of the Double degrees taken with Arts. The Arts Sub Dean is responsible for handling matters relating to the Bachelor of Arts 702, 702A, BB702, BE702, MV702, SH702; the Bachelor of Arts (Honours),701; the Bachelor of Communication and Media Studies 798, the Bachelor of Communication and Media Studies (Honours) 797 and the following double degrees: BA 703 (Arts/Commerce), BA 794 (Communication and Media Studies/Arts), BA 795 (Communication and Media Studies/Commerce), BA 797 (Communication and Media Studies/Science). Students enrolled in any other course codes need to see the Sub Dean in the relevant Faculty if they have any questions.

The most common matters handled by the Sub-Dean are:
- Course changes into the Faculty of Arts
- Advanced standing
- Cross institutional study
- Taking extra credit points in a session
- Applications for Direct Entry
- Serious degree problems
- Problems with eligibility to graduate
- Special Consideration – serious problems
- Grievances and appeals
- Faculty Investigation Committee
- Internet quota

Course Changes into the Faculty of Arts (Internal Transfers)
Students may apply to transfer into the Arts Faculty by filling in an Undergraduate Application to Vary Course Registration form. Please note that this is an application which will be considered on its merits by the Sub-Dean. The application must be made after results have been released for the current Session. You should provide a copy of your academic transcript and a copy of your UAI result. You will be expected to have completed at least 24 Credit Points worth of subjects in the degree or Campus of your original offer. Normally students who wish to transfer into the Wollongong Campus BA or the Bachelor of Communication and Media Studies will be expected to have achieved a Credit Average.

Advanced Standing
Advanced Standing is recognition of tertiary study previously completed which counts towards the credit point requirements for your degree. It can be granted as specified credit (where a subject completed elsewhere has an equivalent in the subjects offered by the Faculty); or as unspecified credit (where recognition is given for previous study as unspecified credit points).

Cross Institutional Study
Students may take subjects at another university and have these credited towards their degree. Normally, these will only count as unspecified credit. Rarely will specified credit be given for Cross Institutional Study except for students at the Shoalhaven campus and at the Batemans Bay, Bega and Moss Vale centres where specified credit
is allowed for subjects that are part of the Arts curriculum but are not available to students on those campuses. A maximum of 48 credit points is allowed for Cross Institutional Study.

**Extra Credit points**
Students can do up to and including 32 Credit Points in Autumn or Spring Session without any special permission. If you wish to do more than this you need to apply by filling out Section Two of an Academic Approval Form. You will need to attach a letter indicating your reasons for wishing to undertake a higher than normal load. This will need to be approved by the Sub-Dean.

**Degree problems and eligibility to graduate**

**Single degree students**
Before you can graduate, you need to make sure that you have:
- at least 144 credit points
- not more than 60cp at 100 level
- met the requirements of the Community, Culture and Environment major
- at least 24 credit points at Pass level or better at 300 level in the major. (PC or PR grades will not count)

**Double degree students**
For the double degrees controlled by the Faculty of Arts (see above), the minimum requirements are:
- at least 216 credit points.
- No more than 90 credit points at 100 level.
- A minimum of 90 credit points from subjects offered by member units of the Faculty of Arts.
- One major offered by each of the member units of the relevant faculties.
- A clear pass or better in each of the 300 level subjects required for the majors.

For the double degrees with Arts that are controlled by other faculties students need to see the Sub Dean in the relevant faculty.

**Special Consideration**
If you have a serious problem or an issue of an extremely private nature you can speak to the Sub Dean directly before applying through SOLS.

**Grievances and appeals**
The term 'academic grievance' refers to a complaint by a student concerning an act, omission or decision by a member of staff that adversely affects a student’s academic experience. Some examples of a grievance include the following:

- failure to assess work in accordance with specified criteria;
- appealing a mark for a piece of work;
- administrative error in the collating or recording of marks;
- failure to address requests for Special Consideration in accordance with the Special Consideration Policy;
- failure of a member of staff to adhere to General Course Rules or requirements of a relevant Code of Practice;
- failure to adhere to Faculty assessment or examination requirements.

The University and the Faculty of Arts have formal Student Academic Grievance Policies. There are two steps in the grievance process. The first is informal where the complaint is raised with the relevant member of academic staff (either the marker or the subject coordinator). If you are dissatisfied with the response, you can lodge a
formal appeal under the University’s Academic Grievance Policy following the procedure outlined in the Faculty of Arts Student Grievance Form. This form can be downloaded from the Arts Faculty website or a copy may be obtained from the Arts Faculty Enquiry Centre.

Faculty Investigation Committee
The Faculty Investigation Committee investigates serious cases of plagiarism, cheating or other forms of academic misconduct usually after referral to it by a member of the academic staff acting as a PIO. It is chaired by the Sub Dean. Students have the right to present their case to the committee and be informed of the committee’s decision in their particular case. They may be accompanied by an individual as an observer. The observer cannot contribute to the committee’s deliberations except at the express invitation of the chair.

Internet Quota
The Sub Dean approves any request for an increase in the Internet quota allocated to students enrolled in the University’s courses. If the quota allocated has been used for academic matters, then the quota will be increased. If it has been used for purely recreational purposes, it will be refused.

Are you correctly enrolled?
If you are not enrolled in a subject you will not receive a mark in the subject. Students who have not been enrolled will not be admitted after the final date for admission has passed.
Check your enrolment on SOLS to ensure that you have enrolled correctly. If you find a problem with your enrolment record please contact Student Central immediately.

Preparing to Graduate
Important note: you must complete an Application to Graduate. Just download the form as a PDF from the following address:

Honours students
Particularly at the December graduation, there is a very tight turn-around time between the end of session and the date of Graduation. Please remember that marking an Honours thesis can take a considerable time, and that sometimes, students who finish the Honours year in November may need to graduate at the June/July ceremony in the following year if the Honours result has not been finalised by December.
### Subjects Offered for the BA (Community, Culture and Environment)

A *selection* of the subjects listed below will be on offer every year. It is planned that all will be offered over a three year period.

#### 100 level subjects

<table>
<thead>
<tr>
<th>Code</th>
<th>Subject Name</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ABST 150</td>
<td>Introduction to Aboriginal Australia</td>
<td>6</td>
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<tr>
<td>ARTS 112</td>
<td>People and Place</td>
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<tr>
<td>ABST 150</td>
<td>Introduction to Aboriginal Australia</td>
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<tr>
<td>EESC 104</td>
<td>The Human Environment</td>
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<tr>
<td>ELL 161</td>
<td>English for Academic Purposes</td>
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<tr>
<td>ELL 171</td>
<td>An Introduction to Systemic Functional Linguistics</td>
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<td>ENGL 120</td>
<td>An Introduction to Literature and Screen</td>
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<tr>
<td>ERLS 100</td>
<td>Introduction to Employment Relations and Labour Studies</td>
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<tr>
<td>PHIL 151</td>
<td>Practical Reasoning</td>
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<tr>
<td>POL 121</td>
<td>Politics in a Globalising World</td>
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<td>SMAC 100</td>
<td>Thinking About Society: Technology and Culture</td>
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<tr>
<td>SOC 103</td>
<td>Aspects of Australian Society*</td>
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#### 200 level subjects

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<tbody>
<tr>
<td>ARTS 211</td>
<td>Social Science Perspectives on Health and Illness**</td>
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<td>ABST 200</td>
<td>Aboriginal History Since Invasion</td>
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<tr>
<td>ABST 201</td>
<td>Redefining Eden: Indigenous Peoples and Environment</td>
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<tr>
<td>EESC 211</td>
<td>Social Spaces: Rural and Urban</td>
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<td>Nineteenth Century Australian Literary Culture</td>
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<td>HIST 203</td>
<td>Australians and the Great War</td>
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<td>HIST 239</td>
<td>A Cultural History of Water</td>
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<tr>
<td>POL 222</td>
<td>Australian Public Policy</td>
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<td>POL 290</td>
<td>Women in Society: Productive and Reproductive Labour</td>
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<tr>
<td>MACS 200</td>
<td>Media Events and Rituals</td>
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<td>MACS 219</td>
<td>Cinema in Australia</td>
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<tr>
<td>SOC 231</td>
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<td>Environment in Crisis: Technology and Society</td>
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#### 300 level subjects

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<td>ARTS 301</td>
<td>Arts Internship***</td>
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<td>Sex, Power and Chivalry</td>
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<td>Australia Fair: Nation, ‘Race’ and Culture</td>
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<td>Nazism, Stalinism and World War Two</td>
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<td>Debates in Australian Cultural History</td>
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<td>Television Cultures</td>
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<td>North and South</td>
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<td>Social and Public Policy</td>
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<td>Community Organisations: the Third Sector and Civil Society</td>
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<td>Social Research Methods</td>
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<td>The Environmental Context</td>
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* Subject to Confirmation

**Available Bega only. Please note that this subject will not be available from 2009

*** Subject to negotiation between the subject coordinator and students
The following is a list of subjects offered by other Faculties at Batemans Bay, Bega, Moss Vale and Shoalhaven. They can be taken as electives provided any prerequisites are met.

**Subjects from the Faculty of Law**

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<thead>
<tr>
<th>Code</th>
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<td>LAW210</td>
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<td>LAW302</td>
<td>Law of Business Organisations</td>
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<td>LAW315</td>
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**Subjects from the Faculty of Commerce**

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<td>Accounting 1B</td>
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<td>ACCY200</td>
<td>Financial Accounting IIA</td>
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<td>ACCY201</td>
<td>Financial Accounting IIB</td>
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<td>ACCY211</td>
<td>Management Accounting II</td>
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<td>ACCY231</td>
<td>Information Systems in Accounting</td>
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<td>ACCY302</td>
<td>Financial Accounting III</td>
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<td>ACCY312</td>
<td>Management Accounting III</td>
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<tr>
<td>ACCY342</td>
<td>Auditing and Assurance Services</td>
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<tr>
<td>COMM100</td>
<td>Employment Relations</td>
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<tr>
<td>COMM121</td>
<td>Quantitative Methods I</td>
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<tr>
<td>BUSS110</td>
<td>Introduction to Business Information Systems</td>
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<td>ECON101</td>
<td>Macroeconomics Essentials for Business</td>
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<td>Introductory Microeconomics</td>
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<td>ECON230</td>
<td>Quantitative Analysis for Decision Making</td>
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<td>Economics of Health Care - A</td>
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<td>FIN227</td>
<td>Finance in Small Business</td>
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<td>MARK101</td>
<td>Marketing Principles</td>
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<td>MARK217</td>
<td>Consumer Behaviour</td>
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<tr>
<td>MARK270</td>
<td>Services Marketing</td>
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<td>MARK344</td>
<td>Marketing Strategy</td>
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<td>Introduction to Management &amp; Employment Relations</td>
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<td>MGMT206</td>
<td>Managing Human Resources</td>
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<td>MGMT314</td>
<td>Strategic Management</td>
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<td>MGMT389</td>
<td>International Business Management</td>
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<td>Human Resource Management</td>
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**Subjects from the Faculty of Education**

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<td>EDUF212</td>
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**Subject from the Faculty of Health & Behavioural Sciences**

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<td>PSYC101</td>
<td>Introduction to Behavioural Science (Shoalhaven only)</td>
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## Subjects on Offer in 2008

### 100 level subjects

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<th>Semester</th>
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<tr>
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<td>Introduction to Aboriginal Australia</td>
<td>6</td>
<td>Autumn</td>
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<td>ARTS112</td>
<td>People and Place</td>
<td>6</td>
<td>Autumn</td>
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<tr>
<td>EESC104</td>
<td>The Human Environment: Problems and Change</td>
<td>6</td>
<td>Spring</td>
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<tr>
<td>ELL 161</td>
<td>English for Academic Purposes: A First Language Perspective</td>
<td>6</td>
<td>Autumn</td>
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<td>ELL 171</td>
<td>An Introduction to Systemic Functional Linguistics</td>
<td>6</td>
<td>Spring</td>
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<tr>
<td>ENGL 120</td>
<td>An Introduction to Literature and Screen</td>
<td>6</td>
<td>Autumn</td>
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<td>ERLS 100</td>
<td>Introduction to Employment Relations and Labour Studies</td>
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<td>Autumn</td>
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<td>PHIL151</td>
<td>Practical Reasoning</td>
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<td>Politics in a Globalising World</td>
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<td>Thinking About Societies, Technologies and Cultures</td>
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### 200 level subjects

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<th>Semester</th>
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<tr>
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<td>Aboriginal Identities: History &amp; Contested Knowledge</td>
<td>8</td>
<td>Spring</td>
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<tr>
<td>ABST201</td>
<td>Redefining Eden: Indigenous Peoples and the Environment</td>
<td>8</td>
<td>Autumn</td>
</tr>
<tr>
<td>ARTS211</td>
<td>Social Science Perspectives on Health and Illness (available in Wollongong and Bega only)</td>
<td>6</td>
<td>Autumn</td>
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<td>EESC211</td>
<td>Rural and Urban Social Geography</td>
<td>8</td>
<td>Spring</td>
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<td>ENGL260</td>
<td>Nineteenth Century Australian Literary Culture</td>
<td>8</td>
<td>Autumn</td>
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<tr>
<td>HIST239</td>
<td>A Cultural History of Water</td>
<td>8</td>
<td>Spring</td>
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<td>POL 222</td>
<td>Australian Public Policy</td>
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<td>Autumn</td>
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<tr>
<td>MACS200</td>
<td>Media Events and Rituals</td>
<td>8</td>
<td>Spring</td>
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<tr>
<td>SOC 231</td>
<td>Social Analysis</td>
<td>8</td>
<td>Spring</td>
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<tr>
<td>STS 218</td>
<td>Environment in Crisis: Technology and Society</td>
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### 300 level subjects

<table>
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<tr>
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<th>Title</th>
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<th>Semester</th>
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<tr>
<td>ABST300</td>
<td>Indigenous Theories of Decolonisation</td>
<td>8</td>
<td>Spring</td>
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<tr>
<td>ENGL337</td>
<td>Sex, Power and Chivalry – Medieval to Modern Literature</td>
<td>8</td>
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<td>ENGL375</td>
<td>Australia Fair: Nation, &quot;Race&quot; and Culture</td>
<td>8</td>
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<td>HIST332</td>
<td>Nazism, Stalinism and World War Two</td>
<td>8</td>
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<td>Regional History</td>
<td>8</td>
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<td>MACS357</td>
<td>Television Cultures</td>
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<td>POL 323</td>
<td>North and South</td>
<td>8</td>
<td>Spring</td>
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<tr>
<td>SOC 325</td>
<td>Social Research Methods in Policy and Evaluation</td>
<td>8</td>
<td>Autumn</td>
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<td>The Environmental Context</td>
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### Honours subjects

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<tr>
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<tr>
<td>ARTS412</td>
<td>Honours (PT)</td>
<td>12</td>
<td>Autumn/Spring</td>
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</table>
Subject Descriptions

ABST150  Introduction to Aboriginal Australia
Spring  Wollongong  On Campus
Autumn Wollongong  On Campus
Autumn Moss Vale  Flexible
Autumn Bega  Flexible
Autumn Batemans Bay  Flexible
Autumn Shoalhaven  Flexible
Credit Points: 6
Pre-requisites: None
Co-requisites: None
Subject Description: The interaction between the oldest living cultural tradition on Earth, and the ongoing results of the colonial process, are the focus of this subject. Lectures and tutorials provide local and international students with an introduction to the cultures and histories of Aboriginal Australia, and some current issues, through the key concepts of colonisation and resistance. The contrast between indigenous knowledge systems and dominant Western worldviews is a critical theme.
Subject Co-ordinator: Ernie Blackmore, Dr Michael Adams

ABST200  Aboriginal Identities: History and Contested Knowledge
Spring  Wollongong  On Campus
Spring Shoalhaven  Flexible
Spring Bega  Flexible
Spring Batemans Bay  Flexible
Spring Moss Vale  Flexible
Credit Points: 8
Pre-requisites: ABST 150 plus 30 credit points at 100 Level
Co-requisites: None
Subject Description: This subject focuses on the themes of identity, history and contested knowledge as these relate to Indigenous people in Australia. The concept of identity is examined in relation to the theoretical framework of “identity and difference”. Current debates about history and historiography are examined. The subject looks at government policies throughout the nineteenth and twentieth century and considers current issues of Indigenous rights and reconciliation. ABST 200 also considers the contestation of knowledge by Indigenous people and how this process reconstructs identities, histories and knowledge according to more relevant frames of reference.
Subject Co-ordinator: Dr Colleen McGloin

ABST201  Redefining Eden: Indigenous Peoples and the Environment
Autumn  Wollongong  On Campus
Autumn Shoalhaven  Flexible
Autumn Bega  Flexible
Autumn Batemans Bay  Flexible
Autumn Moss Vale  Flexible
Credit Points: 8
Pre-requisites: 36 credit points at 100-level.
Co-requisites: None
Subject Description: This subject examines the relationships between Indigenous knowledge, customary laws and social organisation, and the Western science of ecology, in contemporary strategies for natural resource use by Indigenous peoples. Interactions between Indigenous resource systems and Western approaches to
conservation and natural resource management will be examined, as well as the links between environmental impacts, policy processes and property regimes.

**Subject Co-ordinator:** Dr Michael Adams

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Name</th>
<th>Delivery Locations</th>
<th>Delivery Mode</th>
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<td>Bega</td>
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<td>Co-requisites:</td>
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**Subject Description:** This subject introduces students to theories of decolonisation. Students will study a range of theories from a variety of disciplinary perspectives including literary theory, education, science, and cultural studies. This subject will broach theoretical and practical approaches to decolonization and will consider their application to the specific experience of colonialism in Australia.

**Subject Co-ordinator:** Dr Colleen McGloin

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Name</th>
<th>Delivery Locations</th>
<th>Delivery Mode</th>
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**Subject Description:** This subject examines the idea of contested understandings of what it means to be Australian. It focuses on a number of key areas and explores the ways in which gender, ethnicity, class and citizenship status effect the experience of living in this nation. The areas analysed are: public spaces / places; the home; the paid work place; national spaces (memorials, etc.). The subject facilitates critical consideration of the ways in which some groups are excluded from important political, cultural, social, and economic rights as it also focuses on the exclusion of Indigenous peoples, women and migrants from full and equal participation.

**Subject Co-ordinator:** Dr Jeanette Stirling

<table>
<thead>
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<th>Subject Name</th>
<th>Delivery Locations</th>
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<td>Social Science Perspectives on Health and Illness</td>
<td>Autumn</td>
<td>Wollongong, On Campus, Flexible</td>
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<td>Exclusions:</td>
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**Subject Description:** Australian society provides the context for an examination of the major perspectives that inform the analysis of the social power relations that shape patterns of health and illness and the provision of health care services. Students will apply the theoretical frameworks to contemporary issues in health and illness including the introduction of new technologies, the practical meanings of care for different health professions and representations of health and illness in the popular media. The focus on small group learning activities means students have an opportunity to share knowledge and develop their ideas together.

**Subject Co-ordinator:** Dr Erin Cahill
ARTS411 Honours

<table>
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<tr>
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Credit Points: 24

Pre-requisites: Major in Community, Culture & Environment with at least 70% average plus two Distinctions at 300 level subjects in the Community, Culture and Environment Major.

Co-requisites: None

Subject Description: This is an interdisciplinary program, comprising a thesis and coursework topics from within discipline areas of the Arts Faculty contribution to the BA (Community, Culture & Environment). Students will write a research thesis of approximately 15,000-20,000 words, and complete two coursework units: Advanced Seminar in Community, Culture and Environment and Research Readiness Seminar. Coursework Assessment is the equivalent of 12,000 to 15,000 words. Thesis and coursework supervision will be taken by academics at the University of Wollongong, arranged by the Honours Coordinator in consultation with individual students. Students will also be invited to participate in Honours events (e.g., seminars and presentations) held at the Wollongong Campus. Supervisory and coursework contact may include email, videoconferencing and WebCT. NOTE: This subject is intended only for students enrolling in Honours on a full-time basis. Part-time students should enrol in ARTS412. New enrolments in autumn session only.

Subject Co-ordinator: TBA

ARTS412 Honours (PT)

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Credit Points: 12

Pre-requisites: Major in Community, Culture & Environment with at least 70% average plus two Distinctions at 300 level subjects in the Community, Culture and Environment Major.

Co-requisites: None

Subject Description: This is an interdisciplinary program, comprising a thesis and coursework topics from within discipline areas of the Arts Faculty contribution to the BA (Community, Culture & Environment). Students will write a research thesis of approximately 15,000-20,000 words, and complete two coursework units: Advanced Seminar in Community, Culture and Environment and Research Readiness Seminar. Coursework Assessment is the equivalent of 12,000 to 15,000 words. Thesis and coursework supervision will be taken by academics at the University of Wollongong, arranged by the Honours Coordinator in consultation with individual students. Students will also be invited to participate in Honours events (e.g., seminars and presentations) held at the Wollongong Campus. Supervisory and coursework contact may include email, videoconferencing and WebCT. NOTE: This subject is intended only for students enrolling in Honours on a full-time basis. Part-time students should enrol in ARTS412. New enrolments in autumn session only.

Subject Co-ordinator: TBA
EESC104  The Human Environment: Problems and Change
Spring  Wollongong  On Campus
Spring  Shoalhaven  On Campus
Spring  Bega  On Campus
Spring  Batemans Bay  On Campus
Spring  Moss Vale  On Campus
Credit Points: 6
Pre-requisites: None
Co-requisites: None
Subject Description: This subject introduces students to the central themes of human geography. The themes introduced in this subject include cultural, tourism, social, population and development geographies. A number of questions are examined to introduce these themes. These questions include those that investigate cultures of natures, national identities, international migration, mechanisms of world population growth and global inequalities. Through introducing these themes this subject aims to increase awareness and understanding of the relationships between the environment and culture, tourism, population and economic growth. Practical classes introduce students to a range of analytical techniques used in human geography. These techniques including deconstruction, content analysis and participant observation are applied to a range of subject-relevant problems.
Subject Co-ordinator: Gordon Waitt

EESC211  Rural and Urban Social Geography
Spring  Wollongong  On Campus
Spring  Shoalhaven  On Campus
Spring  Bega  On Campus
Spring  Batemans Bay  On Campus
Spring  Moss Vale  On Campus
Credit Points: 8
Pre-requisites: None
Co-requisites: None
Exclusions: Not to count for credit with GEOS242, GEOS243, or EESC210
Subject Description: This subject examines the global and national processes that shape the social, economic and spatial characteristics of Australian regions. Students will study issues such as urbanisation, economic restructuring, population dynamics, and urban and regional policy to explore how contemporary urban and rural landscapes have been formed and how they are being constantly reshaped. Recent examples, such as dairy industry restructuring and the changes in regional towns, will be used to make connections between these broader influences and specific aspects of Australian urban and rural life. Through workshops and assignments, students will develop practical skills and knowledge in areas such as media analysis and the use of census and other data sources. Contact hours include fieldtrips to farms and country towns. Fieldtrip schedules may include 2 one day fieldtrips. Fieldtrips are run in lieu of other classes such as lectures and tutorials.
Subject Co-ordinator: Nicholas Gill

ELL 161   English For Academic Purposes: A First Language Perspective
Autumn  Wollongong  On Campus
Autumn  Shoalhaven  On Campus
Autumn  Bega  On Campus
Autumn  Batemans Bay  On Campus
Autumn  Moss Vale  On Campus
Credit Points: 6
Pre-requisites: None
Co-requisites: None
**Subject Description:** ELL161 introduces students to a range of skills, resources and understandings which are vital for successful participation at university. In the context of critically examining features of the academic tradition on which Wollongong University is based, a range of resources are explored to assist students in their production of written and spoken texts in the academic style. In identifying and using these resources, students' understanding of the basic structures and grammar of the English language is extended. Skills and strategies for listening, reading, writing and viewing in a tertiary context are explicitly introduced and practiced.

**Subject Co-ordinator:** Dr Elizabeth Thomson

<table>
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<tr>
<th>ELL 171</th>
<th>An Introduction to Systemic Functional Linguistics</th>
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<td>Co-requisites: None</td>
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**Subject Description:** This subject offers an introduction to the study of language in use, ways of describing it and ways of talking about it, i.e. a meta-language. The notion of studying language in use implies a functional perspective on language. Students are introduced to a particular functional perspective - the Systemic Functional model - which represents language as a system of choices and explores text operating within some context. There is a strong focus on the development of an understanding of the tools of linguistic analysis to describe grammar, meaning and context. This subject is a compulsory component of the English Language & Linguistics major.

**Subject Co-ordinator:** Dr Carmel Cloran

<table>
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<tr>
<th>ENGL120</th>
<th>An Introduction to Literature and Screen Studies</th>
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**Subject Description:** This subject is an introduction to the 'reading' and criticism of texts in various forms and media. Students will be introduced to the principles, processes and methodologies involved in the critical 'reading' of texts drawn from prose fiction, poetry, theatre, and film.

**Subject Co-ordinator:** Dr Louise D’Arcens, Dr Guy Davidson

<table>
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<tr>
<th>ENGL260</th>
<th>Nineteenth Century Australian Literary Culture</th>
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<td>Pre-requisites: 36cp including 6cp ENGL OR 36cp I including 6cp ARTS</td>
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<td>Exclusions: (ENGL236) OR (ENGL258) OR (ENGL291) OR (CCS 215)</td>
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<td>Subject Description: This subject examines nineteenth-century Australian literary culture in the context of contemporary critical theories of gender, race, class and</td>
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colonialism. Amongst other things, it examines the representation and critique of gender roles, the process by which national literary canons and national identity are constructed, and the manner in which colonial ideology played a critical role in the representation of Aboriginal people and Aboriginality in the literature of the period.

**Subject Co-ordinator:** Debra Dudek

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**ENGL337  Sex, Power, and Chivalry - Medieval to Modern Literature**

- **Spring**
  - Wollongong: On Campus
  - Shoalhaven: Flexible
  - Bega: Flexible
  - Batemans Bay: Flexible
  - Moss Vale: Flexible

**Pre-requisites:** 16cp at 200 level including 8cp of ENGL

**Subject Description:** This subject begins by providing an introduction to some of the major chivalric texts of the later Middle Ages, including Malory's tales of King Arthur, Sir Gawain and the Green Knight, the love lyrics of the troubadours and the female troubairitz, and the lais of Marie de France. It then goes on examine Cervantes' and others' famous early satires on knightly masculinity, Victorian writers' nostalgic revisitation of Camelot, modern popular romance fiction and the hardbitten knights of Hollywood Westerns. It takes a literary-historical approach, exploring the fascinating and highly complex relationship between gender and social rank in chivalric texts, and traces these texts' changing preoccupation with the issues of power, heroism, sexuality, secrecy, fidelity and betrayal. No previous knowledge of medieval literature is assumed.

**Subject Co-ordinator:** Dr Louise D'Arcens

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**ENGL375  Australia Fair: Nation, “Race”, Culture**

- **Spring**
  - Wollongong: On Campus
  - Moss Vale: On Campus
  - Bega: On Campus
  - Shoalhaven: On Campus
  - Batemans Bay: On Campus

**Pre-requisites:** 16cp at 200 level including 8cp of ENGL

**Subject Description:** This subject explores the interrelationship between cultural industries and the dominant story of the Australian nation. It takes into consideration a collection of texts from a variety of genres (including literature, film, television, children's literature, journalism etc) from different moments in Australian history and from many different locations. The subject considers the emergence of dominant national stories in relation to topics such as migration, urban and suburban space, interracial encounters, gender and class difference, travel to and from Australia.

**Subject Co-ordinator:** Debra Dudek

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**ERLS100  Introduction to Employment Relations and Labour Studies**

- **Autumn**
  - Wollongong: Flexible
  - Moss Vale: Flexible
  - Bega: Flexible
  - Shoalhaven: Flexible
  - Batemans Bay: Flexible

**Pre-requisites:** None

**Co-requisites:** None
**Subject Description:** The employment relationship is studied in terms of the influence of the social, economic, political and legal environment and the power resources of employees and employers as well as others who seek to influence employment. The ideals and assumptions of labour, employers / managers, the State and other stakeholders are analysed in both historical and contemporary settings. The ways in which scholars from labour studies, employment relations and allied fields of studies approach analysis of employment relations will be explored and assessed.

**Subject Co-ordinator:** Di Kelly

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**HIST239**  
**A Cultural History of Water**  
Spring Wollongong On Campus  
Spring Shoalhaven On Campus  
Spring Bega On Campus  
Spring Batemans Bay On Campus  
Spring Moss Vale On Campus  
Credit Points: 8  
**Pre-requisites:** 36cp at 100 level  
Co-requisites: None  
**Subject Description:** Water has become the dominant issue in environmental debates worldwide, and achieving a balance between water needs and protecting water resources is one of the most urgent issues of the 21st century. This subject focuses on the history of water as central to Australian culture from a variety of perspectives. It explores inland river systems through early colonial hopes in a mythical inland sea; the ambitions invested in irrigation; the crisis in urban water supply; our changing orientations to the oceans around us; and some of the recreational uses of water through the history of swimming, beaches, lifesaving and surfing. The subject looks at the ways water has a history, and how that history is crucial to thinking about how we want to live in the future.

**Subject Co-ordinator:** Georgine Clarsen

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**HIST322**  
**Nazism, Stalinism and World War Two**  
Autumn Wollongong On Campus  
Autumn Shoalhaven On Campus  
Autumn Bega On Campus  
Autumn Batemans Bay On Campus  
Autumn Moss Vale On Campus  
Credit Points: 8  
**Pre-requisites:** 16cp HIST at 200 level; OR 6cp ARTS plus 16cp at 200 level  
Co-requisites: None  
**Subject Description:** Some political commentators claim that we now live in an era of terror or that we are witnessing a Third World War, evoking memories of the Hitler and Stalin eras of the 1930s and 40s. How valid are such comparisons? How did Nazism and Stalinism function? Were Nazism and Stalinism simply different versions of the totalitarian nightmare or very different systems that reflected different ideologies and/or the distinctive national histories of Russia and Germany? How important was the legacy of Nazism and Stalinism for international relations after World War Two? Could Nazism or Stalinism arise once more? This subject will help students to answer these questions in the light of the most recent scholarship and contemporary debates.

**Subject Co-ordinator:** Stephen Brown

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**HIST334**  
**Regional History**  
Autumn Wollongong On Campus  
Autumn Shoalhaven On Campus  
Autumn Bega On Campus  
Autumn Batemans Bay On Campus  
Autumn Moss Vale On Campus
Credit Points: 8

**Pre-requisites:** 16cp at 200 level HIST OR 6cp ARTS plus 8cp at 200 level HIST

Co-requisites: None

**Subject Description:** Regional studies approach history from the perspective of place. They examine the response of regional and local communities to the general responses identified by historians. This subject examines the nature of regional identity, place and landscape using both theoretical literature and case studies. The regions chosen can vary from year to year.

**Subject Co-ordinator:** Dr Glenn Mitchell

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MACS200  Media Events and Rituals

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Credit Points: 8

**Pre-requisites:** 36cp at 100 level including CCS105 or SSMAC100

Co-requisites: None

Exclusions: CCS 200

**Subject Description:** This subject is concerned with the saturation of local, national and transnational life by media representations of reality and the implicit claim that the media have the power and authority to speak ‘for us’. The symbolic power the media, particularly television, exerts in ritualizing and framing a shared social world is critically examined in an analysis of theories of ritual and media practices such as awards nights, commemorations, disasters, weddings, funerals, telethons and spectacular media events.

**Subject Co-ordinator:** TBA

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MACS357  Television Cultures

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Credit Points: 8

**Pre-requisites:** 16cp at 200 level

Co-requisites: None

Exclusions: CCS 357

**Subject Description:** This subject considers major debates and issues involved in television theory and criticism. The subject examines TV as a social and cultural practice, looking at formal and aesthetic features of genres, issues of representation and identity and historical and technological developments within local and global contexts. International students will find that their interactions with TV at home will complement this global context.

**Subject Co-ordinator:** TBA

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PHIL151  Practical Reasoning

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Credit Points: 6

Pre-requisites: None

Co-requisites: None
Exclusions: (PHIL153) or (PHIL253) or (PHIL214)

Subject Description: This subject is an introduction to the informal study of reasoning and argument. We shall look at the standards of argument and patterns of reasoning we employ in everyday situations: reading, studying, discussing, debating, and so on. We shall consider ways in which arguments can be convincing without being valid (and valid without being convincing). We shall look briefly at the way in which language functions and apply what we learn to explain how many of the 'dirty tricks' we encounter in arguments work. We shall also consider some of the methods of reasoning employed in the law and in the natural and social sciences. Topic areas are: inductive and deductive logic; meaning and definition; informal fallacies; inductive reasoning.

Subject Co-ordinator: Dr John Burgess

POL 121 Politics in a Globalising World
Spring Wollongong On Campus
Spring Shoalhaven On Campus
Spring Bega On Campus
Spring Batemans Bay On Campus
Spring Moss Vale On Campus
Credit Points: 6
Pre-requisites: None
Co-requisites: None

Subject Description: POL121 explores the sources of power in the modern "globalised" world. We start with politics within society and state before moving on to examine military and economic power in contemporary international politics, including interventions in ‘failed’ states. Specific issues raised include the power of mass media, nationalism, racism, migration, labour, global development, human rights and the environment. Finally we explore different forms of resistance to current world order: transnational crime, “anti-globalisation” movements and the phenomenon of terrorism. The subject aims to provide a basic understanding of key political, social and economic issues faced by people across the world.

Subject Co-ordinator: TBA

POL 222 Australian Public Policy
Autumn Wollongong On Campus
Autumn Shoalhaven On Campus
Autumn Bega On Campus
Autumn Batemans Bay On Campus
Autumn Moss Vale On Campus
Credit Points: 8
Pre-requisites: 36cp including 6cp of POL or AUST101 or ARTS112 or HIST109 or SOC103
Co-requisites: None

Subject Description: Public policy is the way the government touches the everyday lives of citizens. Policy is shaped by political institutions and arrangements, political ideologies, international factors and political activity ranging from grassroots activists to high-powered interest groups. Economic policies ranging from trade to taxation, social policy, questions of citizenship and belonging, gender and the work/family balance and the environment will provide the focus of an exploration of the interactions of the agents and forces at work in policy making in Australia since the mid 1980s. Students will have an opportunity to research a policy area in depth through work on a group project. Groups meetings will be held in class time and a class web site will support out of class communication among students.

Subject Co-ordinator: Rebecca Albury
**POL 323  Nth & Sth: Approaches to Rel Between Adv, Indus & Less Dev Countries**

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Credit Points: 8

**Pre-requisites:** 14 cp of POL, with 8 cp of POL at 200 level; OR HIST210 with 6 cp of POL; OR ARTS112 plus 16 cp at 200 level

**Co-requisites:** None

**Exclusions:** None

**Subject Description:** In this subject we will analyse relations between the advanced industrialised countries of the North and the less developed countries of the South. We will debate issues associated with development, including industrialisation, distribution, aid, globalisation, global governance, international markets, the role of multinational companies, labour migration, mobility and remittances, and the current role and responsibilities of nation states. We will also consider the part played by nation states, international capital and the low cost of labour time in the 'Asian Development Miracle'. We will then profile and discuss human rights, democracy, administrative accountability and transparency, environmental sustainability and gender equality.

**Subject Co-ordinator:** Katherine Hannan

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**SMAC100  Thinking About Societies, Technologies and Cultures**

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Credit Points: 6

**Pre-requisites:** None

**Co-requisites:** None

**Exclusions:** None

**Subject Description:** This subject examines the ways in which social and cultural meanings are generated in everyday life, including in our experiences with technology. In addition, we will explore the opportunities for social change that can arise from critical reflection on these issues. Students will choose an object or technology to explore throughout the semester, culminating in their final essay on the topic. The subject therefore provides a strong foundation to commencing students in library research skills, skills in critical reading and analysis, academic writing, and referencing. Additionally, it is a good introduction to the programs in the School.

**Subject Co-ordinator:** TBA

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**SOC 231  Social Analysis**

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Credit Points: 8

**Pre-requisites:** 36cp at 100 level

**Co-requisites:** None

**Exclusions:** Not to count with SOC296

**Subject Description:** This subject introduces students to key methods in social research: literature-based research, content analysis of documents, secondary analysis of statistics, and observation. Students will learn the value of using multiple research
methods to explore and explain social relations. This is a skills based subject which includes undertaking library research, constructing and reading tables, manipulating a computer database, and writing a research report. The students will study aspects of the University of Wollongong.

**Subject Co-ordinator:** Dr George Matheson

<table>
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<tr>
<th>SOC 325</th>
<th>Social Research Methods in Policy and Evaluation</th>
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**Credit Points:** 8
**Pre-requisites:** 16 cp at 200 level
**Co-requisites:** None

**Subject Description:** Using the methods of the social sciences to evaluate the effectiveness of public policies, however formally or informally, is an enduring feature of modern governance. Seeking a balance between technical knowledge and critical awareness, this subject begins with a brief historical view of social research in state development. It then examines evaluation techniques, including experimental, quasi-experimental and other designs, before proceeding to a series of policy examples. These may include: types of schooling and their consequences, effectiveness of alternative healthcare, options for unemployment relief, various (ab)uses of opinion polls, or other topics according to student interest.

**Subject Co-ordinator:** Dr George Matheson

<table>
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<tr>
<th>STS 218</th>
<th>Environment in Crisis: Technology and Society</th>
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**Credit Points:** 8
**Pre-requisites:** 36 cp
**Co-requisites:** None

**Exclusions:** (STS 116) OR (STS 216)
**Subject Description:** This subject deals with the technological and social causes of environmental problems and the obstacles in the way of solutions being found to these problems. A range of case studies is used to illustrate the role of human activities in the environmental crisis and its solution. A focus on particular industries is complemented by an examination of the parts played by the media, governments, scientists, corporations and the community.

**Subject Co-ordinator:** David Mercer

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<tr>
<th>STS 300</th>
<th>The Environmental Context</th>
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<tr>
<td>Autumn</td>
<td>Wollongong Flexible</td>
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<td>Autumn</td>
<td>Moss Vale Flexible</td>
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<td>Shoalhaven Flexible</td>
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<td>Autumn</td>
<td>Bega Flexible</td>
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<tr>
<td>Autumn</td>
<td>Batemans Bay Flexible</td>
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**Credit Points:** 8
**Pre-requisites:** Any 36 credit points
**Co-requisites:** None

**Subject Description:** Perspectives on the wider political, economic and social context of the environment are developed and explored. Topics covered include: an analysis of the principles and goals of sustainable development including issues of growth, valuation of the environment, the global dimension and equity; politics and social
dynamics of environmental controversies; the politics of scientific knowledge about the environment; methods and policies for managing the environment.

Subject Co-ordinator: Brian Martin
Useful Web Sites

Arts Faculty Home Page: www.uow.edu.au/arts

Library www.library.uow.edu.au

Library Resources for Arts www.library.uow.edu.au/eresources/subjects/arts

Computer Training for Students www.uow.edu.au/its/services/training

E-mail accounts and web access for students www.uow.edu.au/its

South Coast Education Network www.scen.uow.edu.au

Student Information Page www.uow.edu.au/student

Student Online Services www.uow.edu.au/student/sols

Student Services www.uow.edu.au/student/services

Information Technology Services www.uow.edu.au/its


Special Consideration Policy: www.uow.edu.au/handbook/courserules/specialconsideration


Acknowledgment Practice/ Plagiarism: www.uow.edu.au/handbook/courserules/plagiarism

Non-Discriminatory Language Practice and Presentation: http://staff.uow.edu.au/eed/nondiscrimlanguage

Health and Safety:  www.uow.edu.au/about/policy/ohs
Rules for Student Conduct and Discipline:  
  www.uow.edu./handbook/generalrules/student_discipline_rules
Academic Grievance Policy (Coursework and Honours Students):  
  www.uow.edu.au/handbook/courserules/studacgrievpol