REQUEST FOR JURY DUTY LETTER

This form is for students who have been called to attend Jury Duty and require a letter to be released from this duty due to study reasons.

INSTRUCTIONS

1. Complete all sections of this application. Failure to complete all sections will result in a delay in processing.
2. Please attach a copy of your Jury Duty notification to this request (original not required).
3. Return the complete application and supporting documentation to Student Central - Building 17
4. Please allow up to two weeks processing time.

PERSONAL DETAILS

<table>
<thead>
<tr>
<th>First Name:</th>
<th>Last Name:</th>
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<tr>
<th>Student Number:</th>
<th>Course Name:</th>
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MAILING DETAILS

I wish to have my Jury Duty Letter: (tick one box only)

- [ ] Posted to my address listed in SOLS
- [ ] Held for Collection at Student Central - Building 17
- [ ] Held for Collection at the Sydney Business School – Sydney (enrolled SBS Sydney students only)
- [ ] Held for collection at a UOW Satellite Campus (specify campus) ________________________________

ADDITIONAL NOTES:

STUDENT SIGNATURE

I acknowledge that I have read and have accepted the conditions outlined in this form.

<table>
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<tr>
<th>Student Signature:</th>
<th>Date:</th>
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SEND COMPLETED APPLICATION FORM TO:

| Student Central, University of Wollongong Northfields Avenue NSW 2522 Australia | Location: Building 17, Ground Floor Phone: +61 2 4221 3927 Fax: +61 2 4221 4322 Email: askuow@uow.edu.au |

Hardcopies of this document are considered uncontrolled please refer to UOW website for latest version: [http://www.uow.edu.au/student/forms/UOW008135.html](http://www.uow.edu.au/student/forms/UOW008135.html)